Job Application – Puerto Rico Dairy Employee Liaison

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| **Name and Address** | | | |
| Name (First, MI, Last) | Social Security Number: | | |
| Mailing Address | | | |
| City, State, and Zip Code | | | |
| Telephone | Alternate Phone | | |
|  | Email | | |
| **Additional Information** | | | |
| Have you ever been employed by Michigan State University in the past? | | O Yes | O No |
| I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States. | | O Yes | O No |
| Have you ever been convicted of, or entered a plea of guilty, no contest, or had a withheld judgment to a felony? | | O Yes | O No |
| If Yes, please explain: | | | |
| Do you give permission for a criminal history and background check to be done? | | O Yes | O No |
| Do you have a driver’s license? O Yes O No | Driver’s license number | Issued in what state? | |
| Have you had any accidents during the past three years? | | How many? | |
| Have you had any moving violations during the past three years? | | How many? | |

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| Will you commit to work for the benefit of this project, the employees and their employers as well as the project leaders?  O Yes O No |

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| **Education** | | | | |
| School | Location (mailing address) | Years Completed | Major | Degree or Diploma |
| **High School** | | | | |
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| **College or Business/Trade School** | | | | |
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| What qualities do you bring to this job that will make it successful? |

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| **Work Experience** | | |
| ***Please list your last three work experiences beginning with your most recent job held.*** | | |
| Company | Name of last supervisor | Hrs/week |
| Address | Start Date |  |
| City, State, and Zip Code | End Date |  |
| Phone number | Your last job title | |
| Reason for leaving (be specific) | | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | |
| May we contact this employer? O Yes O No | | |
| Company | Name of last supervisor | Hrs/week |
| Address | Start Date |  |
| City, State, and Zip Code | End Date |  |
| Phone number | Your last job title | |
| Reason for leaving (be specific) | | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | |
| May we contact this employer? O Yes O No | | |

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| **Work Experience (continued)** | | | |
| Company | Name of last supervisor | | Hrs/week |
| Address | Start Date |  | |
| City, State, and Zip Code | End Date |  | |
| Phone number | Your last job title | | |
| Reason for leaving (be specific) | | | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | | |
| May we contact this employer? O Yes O No | | | |
| **References** | | | |
| *Please include name, phone number, and circumstances of your acquaintance. Exclude relatives and former employers.* | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| ***I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that, should this application contain any false or misleading information, my application may be rejected or my employment with this company terminated. By signing below, I give my permission to have a background check completed on me.*** | | | |
| Signature | | Date | |

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**Send completed application to Phil Durst, either via surface mail to 205 S. Eighth St., West Branch, MI 48661, or scan and email to** [**durstp@msu.edu**](mailto:durstp@msu.edu) **or fax to 989-345-1284.**